## Set Up



## **Layout Planning**

All tables and chairs will be arranged according to the primary plan layout. This task may necessitate substantial physical effort and time investment.

## **Furniture Placement**

- **Initial Arrangement:** Begin by positioning the larger furniture items. Subsequently, distribute smaller pieces in a circular manner, ensuring that they do not encroach upon any adjacent sections.
- Even Distribution: Maintain an even distribution of furniture to prevent overcrowding on any particular side.
- 2/3 Rule: Adhere to the 2/3 rule, ensuring that furniture pieces do not occupy more than two-thirds of the space they are adjacent to, leaving sufficient clearance.
- **Space Balance:** Continue distributing furniture evenly to avoid overcrowding on any side.
- **Traffic Flow:** Prioritise the provision of adequate space for comfortable movement around the furniture.
- **Final Inspection:** Upon positioning the chairs and tables, conduct a thorough inspection to identify any potential defects or issues.

